



Pro-Active College™
FREEDOMTHROUGHKNOWLEDGE

DISPOSAL MANAGEMENT

This skills programme enables the learner to gain the knowledge, skills, attitudes and values for managing disposal activities in the public sector and ensuring that these activities are aligned to the organisational strategy.

This skills programme has been designed and developed by Pro-Active College for the public sector.

Benefits

The benefits of this skills programme include:

- knowledge of disposal methods;
- understanding of the risks involved with regards to disposal; and
- the ability to distinguish between obsolete and redundant assets.

Programme Outcomes

On completion of this skills programme, learners will be able to:

- monitor and evaluate asset usage; and
- evaluate asset management in terms of organisational strategy.

Programme Outline

Learning Unit One

Monitor and Evaluate Asset Usage and Management According to Organisational Strategy

- Disposal management
 - General considerations
 - Disposal phase
 - Disposal process
- Thefts and losses

TARGET GROUP

This skills programme is designed for the public sector and is aimed at:

- individuals who will be involved in disposal management; and
- Asset Managers.

ENTRY REQUIREMENTS

It is assumed that learners accessing this skills programme are competent in:

- mathematical literacy (NQF level 3); and
- communication (NQF level 3).

DURATION

Two day contact session combined with practical workplace experience.

PORTFOLIO OF EVIDENCE

To be declared competent in this skills programme the learner must be assessed by a registered assessor and be found competent in the following:

Formative Assessment

Consisting of classroom activities on which the facilitator will give feedback.

Summative Assessment

This assessment consists of workplace assignments and questions. This must be the learners' own individual work.

ABOUT US

Pro-Active College excels in the education, training and development of public and private sector officials. With its strong focus on practical workplace skills, Pro-Active College strives to facilitate measurable improvements in the productivity of client organisations.

Contact Us

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