



Pro-Active College™
FREEDOMTHROUGHKNOWLEDGE

SUPPLY CHAIN MANAGEMENT: INTRODUCTION, FORECASTING AND ACQUISITION MANAGEMENT

This skills programme enables the learner to achieve the ideals of good governance and address deficiencies in supply chain management in the public sector by applying the principles of fairness, equitability, transparency, competitiveness and cost-effectiveness.

This skills programme is validated by National Treasury.



Unit Standard
Aligned



SETA
Accredited



Outcomes
Based

Designed and developed by Pro-Active College, this skills programme is aligned to the unit standard:

APPLY PRINCIPLES, REGULATIONS AND LEGISLATION
UNDERLYING SUPPLY CHAIN MANAGEMENT IN THE PUBLIC
SECTOR

(US: 119345)

NQF Level 5

15 Credits

TARGET GROUP

This skills programme is designed for the public sector and is aimed at:

- individuals who will be involved in supply chain management, demand and acquisition management; and
- department and organisation managers.

BENEFITS

The benefits of this skills programme include:

- cost reductions;
- simplified processes;
- improved communication with Cost Centres and service providers;
- improved use and rotation of the database of potential suppliers;
- improved ability to reach organisational objectives;
- compliance with legislation and policies; and
- improved turnaround time.

ABOUT US

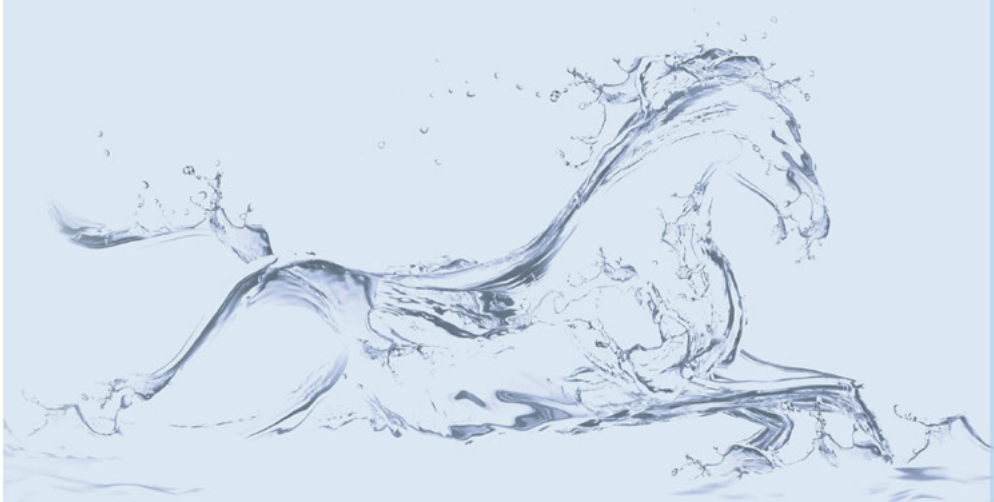
Pro-Active College excels in the education, training and development of public and private sector officials. With its strong focus on practical workplace skills, Pro-Active College strives to facilitate measurable improvements in the productivity of client organisations.

Contact Us

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PROGRAMME OUTCOMES

On completion of this skills programme, learners will be able to:

- identify and apply the principles of supply chain management;
- apply supply chain management policies and procedures within the public sector;
- utilise supply chain management systems and resources to fulfil the function effectively; and
- secure and manage supplier contracts.

ENTRY REQUIREMENTS

The credit calculation in the relevant unit standard is based on the assumption that learners are competent in:

- communication (NQF level 4).

DURATION

Four day contact session combined with practical workplace experience.

PORTFOLIO OF EVIDENCE

To be declared competent in this unit standard the learner must be assessed by a registered assessor and be found competent in the following:

Formative Assessment

Consisting of classroom activities on which the facilitator will give feedback.

Summative Assessment

This assessment consists of workplace assignments and questions. This must be the learners' own individual work.

Programme Outline

Learning Unit One

Introduction to Supply Chain Management

- Elements and concepts in supply chain management (SCM)
- Improving accountability
- Corporate governance (King Report)
- Co-operative governance
- SCM and other policy initiatives
- The scope of legislation
- Role players in the SCM process
- Guidelines and principles on SCM
- Ethical standards
- Reporting processes relevant to the SCM code of conduct
- E-commerce

Learning Unit Two

Forecasting and Demand

- Overview
- Demand considerations
- Demand management process
- A sourcing strategy
- Clear specification and Terms of Reference (ToR)
- Assessment of the market
- Benchmarking
- Costs
- Risk management
- Important terminology
- Different inventory systems
- Achieve customer standards effectively
- Cross-functional teams
- Bulk purchases

Learning Unit Three

Acquisition Management

- The database of suppliers
- Restriction of suppliers
- Acquisition procedures
- Methods of acquisition
- Accommodation and conferences
- Bidding procedures
- Receiving of bids
- Evaluation of bids
- Securing the contract
- Appointment of consultants

Learning Unit Four

Manage Supplier Contracts

- Time
- Money
- Quality
- Contract management
- Factors influencing contract administration
- User procedures
- Updating of contracts
- Types of contracts
- Conclusion