



Pro-Active College™
FREEDOMTHROUGHKNOWLEDGE

SUPPLY CHAIN MANAGEMENT FOR COST CENTRES (CHIEF USERS)

This skills programme provides an overview of the supply chain management function; focusing on demand, acquisition, logistics and disposal management. The learner is equipped with the skills, knowledge, attitudes and values to align, coordinate, synchronise and integrate the supply chain management activities in order to achieve excellent service delivery.

This skills programme is validated by National Treasury.



Unit Standard
Aligned



SETA
Accredited



Outcomes
Based

Designed and developed by Pro-Active College, this skills programme is aligned to the unit standard:

APPLY FUNDAMENTAL CONCEPTS OF SUPPLY CHAIN
MANAGEMENT OPTIMISATION
(US: 11273)

NQF Level 5
8 Credits

TARGET GROUP

This skills programme is designed for the public sector and is aimed at:

- all individuals operating in a cost centre;
- cost centre managers; and
- cost centre clerks.

BENEFITS

The benefits of this skills programme includes a better understanding of the importance of:

- planning;
- using correct procedures to simplify purchases;
- correctly completing requisitions; and
- disposal of inventory and assets.

ABOUT US

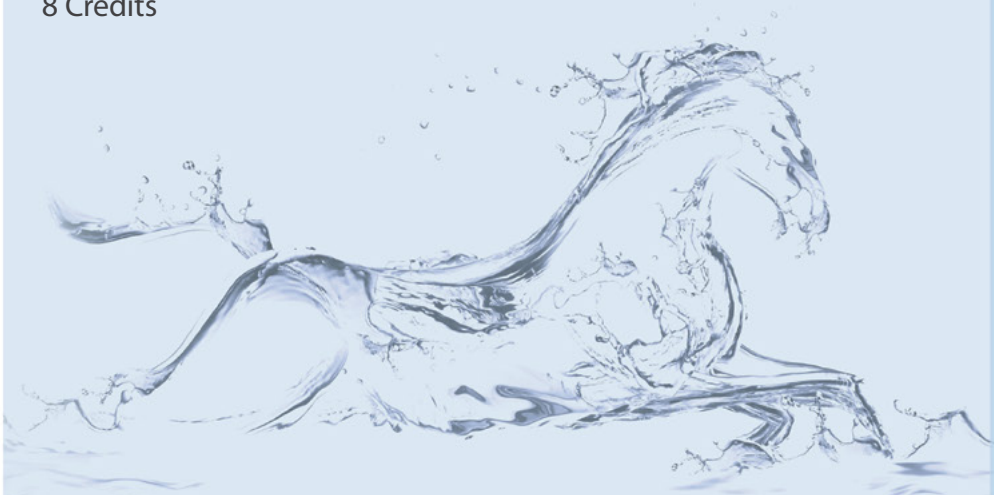
Pro-Active College excels in the education, training and development of public and private sector officials. With its strong focus on practical workplace skills, Pro-Active College strives to facilitate measurable improvements in the productivity of client organisations.

Contact Us

☎ 0861 727 726

✉ info@pscollege.co.za

🌐 www.proactivecollege.co.za



PROGRAMME OUTCOMES

On completion of this skills programme, learners will be able to:

- use a reference model to identify the parties involved and their respective roles in a supply chain;
- apply the principles of supply chain optimisation as they pertain to each element;
- identify the elements which make up total logistics cost;
- transform the strategic objectives of the organisation into a supply chain optimisation framework;
- make recommendations for supply chain optimisation based on a time frame of implementation; and
- achieve appropriate customer-service standards in a cost effective manner through the introduction of supply chain optimisation methodologies.

ENTRY REQUIREMENTS

The credit calculation in the relevant unit standard is based on the assumption that learners are competent in:

- mathematical literacy (NQF level 4); and
- communication (NQF level 4).

DURATION

Four day contact session combined with practical workplace experience.

PORTFOLIO OF EVIDENCE

To be declared competent in this unit standard the learner must be assessed by a registered assessor and be found competent in the following:

Formative Assessment

Consisting of classroom activities on which the facilitator will give feedback.

Summative Assessment

This assessment consists of workplace assignments and questions. This must be the learners' own individual work.

Programme Outline

Learning Unit One

How to Demonstrate the Ability to Consider a Range of Options

- Legislation
- Corporate governance and co-operative governance
- Batho Pele
- Elements of supply chain management
- Role players
- Ethical standards

Learning Unit Two

Ensure Appropriate Service Standards and Make Recommendations to Optimise Time Frames and Methodologies

- Demand considerations
- Demand management
- Cross-functional teams
- The demand management process
- Demand planning
- Risk management
- Pre-requisites of acquisition
- Sourcing strategies
- Database of suppliers
- The acquisition process
- Specifications
- Methods of acquisition:
 - Petty cash
 - Price quotations
 - Bid committees
 - Bidding processes
 - Evaluation of quotations and bids
- Contract administration
- Appointment of consultants

Learning Unit Three

Identify the Elements Which Make Up the Total Logistics Cost

- Role players in logistics
- Terminology
- Specialised functions in logistics management:
 - Requisition process
 - Placing of orders/order processing
 - Distributing and issuing management
 - Store/warehouse management
 - Asset verification/count
 - Vendor assessment
 - Accounts payable
 - Losses and surpluses
 - Disposal management