

Bid Committees workshop for Public Entities

» TARGET GROUP

This workshop is designed for Public Entities and is aimed at:

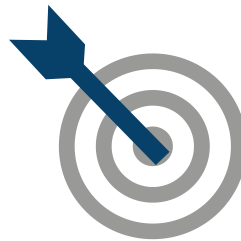
- Supply chain management practitioners;
- Senior managers;
- Managers;
- Accounting officers;
- End users who operate in cross-functional teams; and
- Specialists in specific fields who are members of bid committees.

» BENEFITS

The benefits of this specialised workshop include:

- Officials will understand how to draft specifications;
- Bid Evaluation Committee panel members will be able to evaluate price quotations and bid requests; and
- Bid Adjudication Committee members will be in a position to make informed decisions with regard to awarding bid requests.

This specialised workshop is intended for learners in public entities and organs of state who serve on Bid Specification, Evaluation or Adjudication Committees as part of a bid process.



OUTCOMES BASED

Designed and developed by
Pro-Active College

CERTIFICATION

In order to receive a certificate of attendance, the learner must attend both days of the specialised workshop.

 0861 727 726

 www.proactivecollege.co.za

 info@pscollege.co.za

 <https://elearn.connect-pscollege.co.za/>

WORKSHOP OUTLINE

» WORKSHOP OUTCOMES

On completion of this workshop, learners will be able to:

- Discuss elements of the Supply Chain Management model that apply to the bid committee system;
- Apply knowledge of the applicable regulatory framework to ensure compliance;
- Discuss the importance of ethical conduct in the bid committee process;
- Apply knowledge of the functions of the Bid Specification Committee;
- Apply knowledge of the functions of the Bid Evaluation Committee; and
- Apply knowledge of the functions of the Bid Adjudication Committee.

» ENTRY REQUIREMENTS

It is assumed that learners are competent in Communication and Mathematical Literacy at NQF Level 4.

» DURATION

Two-day contact session.

» ABOUT US

Pro-Active College excels in the education, training and development of public and private sector officials. With its strong focus on practical workplace skills, Pro-Active College strives to facilitate measurable improvements in the productivity of client organisations.

DAY ONE

- Summary of the elements of supply chain management
- Summary of the legislation applicable
- Explanation of why ethical standards are so important with regard to supply chain management
- Explanation of the importance of the Bid Specification Committee and writing specifications correctly

DAY TWO

- Explanation of the functions of the Bid Evaluation Committee and what the important aspects to look out for are
- Explanation of the functions of the Bid Adjudication Committee and what influence the specification and evaluation processes can have on the adjudication of bids
- Explanation of how functionality of quotations and bid requests works and when it is normally used