



Pro-Active College[®]
PUBLIC SERVICES COLLEGE (Pty)Ltd

MODERATOR PROGRAMME

» TARGET GROUP

This short course is designed for the public and private sector and is aimed at:

- individuals who will be responsible for the internal or external moderation of outcomes-based assessments.

» BENEFITS

The benefits of this short course include:

- the ability to register as a moderator; and
- compliance with moderation principles.

» ABOUT US

Pro-Active College excels in the education, training and development of public and private sector officials. With its strong focus on practical workplace skills, Pro-Active College strives to facilitate measurable improvements in the productivity of client organisations.

This short course provides the learner with the knowledge, skills, attitudes, and values to conduct moderation of outcomes-based assessments.



UNIT
STANDARD
ALIGNED



OUTCOMES
BASED

Designed and developed by Pro-Active College, this short course is aligned to the unit standard:

CONDUCT MODERATION OF OUTCOMES-BASED ASSESSMENTS
(US: 115759)

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 <https://elearn.connect-pscollege.co.za/>



OUTCOMES

On completion of this short course, learners will be able to:

- demonstrate an understanding of moderation within the context of an outcomes-based assessment system;
- plan and prepare for moderation;
- conduct moderation;
- advise and support assessors;
- report, record and administer moderation; and
- review moderation systems and processes.



DURATION

Three-day contact session



CERTIFICATION

Option 1: Certificate of Attendance

Option 2: Certificate of Competence, after successfully completing an assessment at the end of the contact session.

COURSE OUTLINE

LEARNING UNIT ONE INTRODUCTION TO MODERATION

- The purpose and importance of moderation
- The moderation system
 - Internal moderation
 - External moderation
- Moderation methods
- The key principles of assessment
- Moderate assessment methods

LEARNING UNIT TWO PLAN AND PREPARE FOR MODERATION

- Design a moderation system
- Plan for moderation
- Quality management
- Moderation phases

LEARNING UNIT THREE CONDUCT MODERATION

- Conduct desktop or on-site moderation
- Assessment appeals
- Moderate Recognition of Prior Learning assessments
- Record moderation

LEARNING UNIT FOUR ADVISE AND SUPPORT ASSESSORS

- The nature and quality of advice
- The assessor role and expertise
- The moderation report
- The non-conformance report

LEARNING UNIT FIVE REPORT, RECORD, ADMINISTER AND REVIEW MODERATION

- Record and report on moderation findings
- What must be recorded?
- The moderation file
- Storage
- Review moderation systems and processes