



Programme Details:			
Course	Occupational Certificate Training and Development Practitioner (SAQA ID: 101321 NQF Level 5 190 credits)		
Module 1: Learning and Development Facilitator	11 – 15 March 2024		
Module 2: Assessment Practitioner	13 – 16 May 2024		
Module 3: Skills Development Practitioner	15 -19 July 2024		
Module 4: Work Based Learning & Development Practitioner	9 – 13 Sept 2024		
Module 5: Learning and Development Manager	11 – 15 Nov 2024		
Venue	Pretoria	Amount	R 54 420 per learner
Learner 1 Details			
Title		Disability	
First Name(s)			
Surname			
ID number <small>(Attach copy of ID)</small>	**Please attach certified copy of ID		
Job title			
Cell		Email	
Learner 2 Details			
Title		Disability	
First Name(s)			
Surname			
ID number <small>(Attach copy of ID)</small>	**Please attach certified copy of ID		
Job title			
Cell		Email	
Learner 3 Details			
Title		Disability	
First Name(s)			
Surname			
ID number <small>(Attach copy of ID)</small>	**Please attach certified copy of ID		
Job title			

Cell		Email	
Organisation Responsible for Payment			
Company / Organisation			
Directorate		VAT	
Postal Address			
Order number		Email invoice to	
Training Co-Ordinator			
Name & Surname			
Email		Cell	
WORKPLACE AGREEMENT INFORMATION			
Candidates who wish to register for this qualification, must be employed in the field as their employer needs to sign a workplace agreement.			
Employer			
Physical address where you will be doing your workplace experience			
Contact name			
Email		Cell	
Terms and Conditions			
<p>9. Accurately complete this form in full and in block letters.</p> <p>10. TO REGISTER: Email your fully completed form, copy of ID and proof of payment/government order to: register@pscollege.co.za. If you do not receive a receipt of registration within 24 hours, please contact us on email: register@pscollege.co.za</p> <p>11. We accept the following methods of payments: Zapper, SnapScan, Credit card, EFT or government orders.</p> <p>12. Banking details: Pro-Active Public Services College (Pty) Ltd, Nedbank Branch: Business Pretoria (149-745) Account: 149 721 7709</p>		<p>13. Pro-Active College reserves the right to refuse admission where proof of payment or a government order cannot be shown.</p> <p>14. Cancellations/Postponements/Substitute learners must be done in writing (no later than 10 days before the course) to: register@pscollege.co.za. A cancellation fee may be applicable for costs incurred.</p> <p>15. In the case of cancellation or postponement of a course, Pro-Active College will not be liable for any incidental costs such as accommodation or travel costs that were incurred by a client in relation to the intended course.</p> <p>16. Pro-Active College reserves the right to change the presentation, content or facilitator for a course.</p>	
APPROVAL OF COURSE REGISTRATION			
I, the undersigned approving authority, hereby declare that: (1) I have read and understand all the terms and conditions of this registration; (2) all the information provided in the Course Registration Form is true, correct and complete; and (3) I studied the course outline and comply with the minimum entry requirements to attend this programme (4) I have the necessary authority to approve this course registration. I further accept responsibility for full payment of the registration fee, without prejudice.			
Name & Surname			
Job Title			
Signature			

In line with the Protection of Personal Information (POPI) Act (No 4 of 2013), Pro-Active Public Services College declares that the institution is required to supply learner information to regulatory bodies (for example SETAs, QCTO, DHET; and will not distribute learner data to any party other than that required by law or regulation.