

Programme Details					
Course					
Date					
Venue/Method				Amount	R
Learner Details					
Title		Gender		Disability	
First Name(s)					
Surname					
ID number <small>(Attach copy of ID)</small>					
Job title					
Cell		Email			
Organisation Reponsible for Payment					
Company / Organisation					
Directorate				VAT	
Postal Address					
Order number		Email invoice to			
Training Co-Ordinator					
Name & Surname					
Email				Cell	
Terms and Conditions					
<p>1. Accurately complete this form in full and in block letters. 2. TO REGISTER: Email your fully completed form, copy of ID and proof of payment/government order to: register@pscollege.co.za. If you do not receive a receipt of registration within 24 hours, please contact us on email: register@pscollege.co.za 3. We accept the following methods of payments: Zapper, SnapScan, Credit card, EFT or government orders. 4. Banking details: Pro-Active Public Services College (Pty) Ltd, Nedbank Branch: Business Pretoria (149-745) Account: 149 721 7709</p>			<p>5. Pro-Active College reserves the right to refuse admission where proof of payment or a government order cannot be shown. 6. Cancellations/Postponements/Substitute learners must be done in writing (no later than 5 days before the course) to: register@pscollege.co.za. A cancellation fee may be applicable for costs incurred. 7. In the case of cancellation or postponement of a course, Pro-Active College will not be liable for any incidental costs such as accommodation or travel costs that were incurred by a client in relation to the intended course. 8. Pro-Active College reserves the right to change the presentation, content or facilitator for a course.</p>		
<p>APPROVAL OF COURSE REGISTRATION I, the undersigned approving authority, hereby declare that: (1) I have read and understand all the terms and conditions of this registration; (2) all the information provided in the Course Registration Form is true, correct and complete; and (3) I studied the course outline and comply with the minimum entry requirements to attend this programme (4) I have the necessary authority to approve this course registration. I further accept responsibility for full payment of the registration fee, without prejudice.</p>				Name & Surname	
				Job Title	
				Signature	

In line with the Protection of Personal Information (POPI) Act (No 4 of 2013), Pro-Active Public Services College declares that the institution is required to supply learner information to regulatory bodies (for example SETAs, QCTO, DHET; and will not distribute learner data to any party other than that required by law or regulation.