

# REGISTRATION FORM (Public Admin)

Email: register@pscollege.co.za | CSD: MAAA0000293 | Tel: (012) 346 6589

**Qualification** National Certificate: Public Administration (SAQA ID: 50060 | NQF Level 5 | 150 credits)

Course	Date	Course	Date	Course	Date
Self-Development and Ethics		Conflict & Diversity Management		HR Management	
Service Delivery		Policy Development & Management		Risk Management	
Information and Knowledge Management		Project Management NQF 5		Government Budgeting including SCoA	

<b>Please select one option: Mark with X</b>	<b>Normal price:</b> R 85 025 – Invoice & pay after each course To complete all modules Face-to-Face or Online via Zoom within 18 months
	<b>Early Bird Package:</b> Pay in full before commencement of qualification. To complete all modules only online via zoom within 18 months: Total: R 62 000

## Learner Details

<b>Title</b>	<b>First Name(s)</b>				
<b>Surname</b>					
<b>ID number</b> (Attach copy of ID)					
<b>Job title</b>	<b>Cell</b>	<b>Email</b>			

## Organisation Repositionable for Payment

<b>Company / Organisation</b>					
<b>Directorate</b>	<b>VAT</b>				
<b>Postal Address</b>					
<b>Order number</b>	<b>Email invoice to</b>				

## Training Co-Ordinator

<b>Name &amp; Surname</b>				
<b>Email</b>	<b>Cell</b>			

## Terms and Conditions

- Accurately complete this form in full and in block letters.
- TO REGISTER: Email your fully completed form, copy of ID and proof of payment/government order to: register@pscollege.co.za. If you do not receive a receipt of registration within 24 hours, please contact us on email: register@pscollege.co.za
- Banking details: Pro-Active Public Services College (Pty) Ltd, Nedbank Branch: Business Pretoria (149-745) Account: 149 721 7709
- Pro-Active College reserves the right to refuse admission where proof of payment or a government order cannot be shown.
- Postponements must be done in writing (no later than 5 days before the course) to register@pscollege.co.za  
A cancellation fee may be applicable for costs incurred.
- In the case of cancellation or postponement of a course, Pro-Active College will not be liable for any incidental costs.
- To qualify for early bird package the learner need to complete all modules within 18 months online via zoom and pay the full fee before the first module.

## APPROVAL OF REGISTRATION

I, the undersigned approving authority, hereby declare that: (1) I have read and understand all the terms and conditions of this registration; (2) all the information provided in the Course Registration Form is true, correct and complete; and (3) I studied the course outline and comply with the minimum entry requirements to attend this programme (4) I have the necessary authority to approve this course registration. I further accept responsibility for full payment of the registration fee, without prejudice.

<b>Name &amp; Surname</b>	
<b>Job Title</b>	
<b>Signature</b>	